



# Quarter Abroad Guide



2020

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## Dates and Deadlines

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	<b>Spring</b>	<b>Fall</b>
Enrollment opens	September 26, 2019	January 8, 2020
Information Sessions	September - November	January - March
Program is “confirmed” (once a program meets the minimum enrollment)	October - December	February - April
Book your airfare (when program is “confirmed”)	October - December	February - April
Study Abroad Award Deadline (UC Davis students only)	November 6, 2019	March 3, 2020
Last day to enroll for open programs	December 6, 2019	April 3, 2020
Quarter Abroad ICV Deadline (Non-UC Davis students only)	December 6, 2019	April 3, 2020
Cancellation deadline - 50% of the Accommodations and Services Abroad Fee (see <a href="#">Cancellation Policy</a> )	December 13, 2019	April 10, 2020
Course Registration	February - March	May
Final day to submit outstanding health clearance and/or passport copy	January 6, 2020	May 8, 2020
Cancellation deadline - 100% of the Accommodations and Services Abroad Fee (see <a href="#">Cancellation Policy</a> )	January 10, 2020	May 8, 2020
Post-Enrollment Due	January 24, 2020	May 8, 2020
Pre-Departure Orientation	February 1, 2020	May 16, 2020
All Quarter Abroad Fees Due	March 15, 2020	September 15, 2020

## 1. Policies and Procedures

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The policies noted here are standard UC Davis and UC Davis Quarter Abroad policies for general reference. It is important that you check with your major and college advisors for additional policies (including academic policies related to Pass/No Pass classes, unit cap, major/minor requirements, etc.).

### Eligibility Requirements

To be eligible to participate in a Quarter Abroad program, you must meet the following requirements from the date of enrollment through the program end date:

- Be a registered student at a University of California (UC) campus;
- Be in good academic standing with a GPA of 2.0 or above;
- Be in good disciplinary standing; and
- Meet any program specific requirements or prerequisites (see individual program pages for details).

### Quarter Abroad Program Enrollment

To enroll in a Quarter Abroad program, UC Davis students must do the following:

1. [Create a Study Abroad account](#);
2. Fill out your profile with your programs of interest;
3. Start gathering items for your enrollment such as your Health Clearance and Passport Copy (instructions below)
4. Start by clicking "Apply Here" in the top menu and select a term next to your program.
5. Starting on the day enrollment opens, once you have completed all of the Enrollment steps, you may pay your \$300 deposit and submit your enrollment.

For students from other UC Campuses to enroll in a Quarter Abroad program, you must do the following:

1. Complete the Intercampus Visitor approval process at your home campus—this process should be started as early as possible and should be carried out at the same time as you are enrolling in Quarter Abroad;
2. Upload a copy of the ICV form, with sections A and B complete, as part of Quarter Abroad enrollment;
3. Complete all sections of the online enrollment;
4. Pay the non-refundable \$300 deposit; and
5. Submit your enrollment and upload your ICV form by the deadline.

### Intercampus Visitor Process (Students from Other UC Campuses only)

The Intercampus Visitor process allows students from other UC campuses to enroll at UC Davis for one term, which allows you to participate in UC Davis Quarter Abroad. Begin the process by consulting with your departmental advisor to ensure that the courses you will be taking will fit into your academic plan. If you are a senior, it is particularly important to make sure that participating in the Intercampus Visitor Program does not prevent you from meeting the academic residency requirement of your home campus.

In order to allow time to finalize the approval process at UC Davis by the filing deadline for the ICV process, you must submit copies of the ICV form, (with Sections A and B complete,) to both Study Abroad and your home campus Registrar's Office by the Quarter Abroad enrollment deadline. It is important to note that this is not the

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usual filing deadline for the ICV process. To avoid last-minute complications, it is best to complete these steps well in advance of the enrollment deadline.

You are strongly encouraged to begin the ICV process as early as possible and proceed with the online enrollment process for Quarter Abroad at the same time. If you do not submit the forms by the Quarter Abroad enrollment deadline you will be withdrawn from your program (and the Quarter Abroad deposit will remain non-refundable).

### First-Completed, First-Reserved Policy

Programs fill on a first-completed, first-reserved basis. Study Abroad will review your complete enrollment and assign your enrollment status (see options below) in order of receipt.

### Checking Your Enrollment Status

#### *Quarter Abroad Student Login*

A couple weeks after you submit your enrollment, your Study Abroad account will show your updated Enrollment Status for your selected program. You will receive an email when your status changes.

- **Incomplete:** You have started an enrollment, but have not completed or submitted it.
- **Pending:** You submitted your Quarter Abroad enrollment, but your enrollment has not yet been reviewed by Study Abroad. You are not yet saved a spot in the program but you are subject to the [cancellation policy](#).
- **Submitted-Incomplete:** Your enrollment is incomplete. A spot in the program has **not** been saved for you. Contact Study Abroad to verify which documents are missing so you can submit them as soon as possible to reserve your spot in a program.
- **Enrolled – Conditional:** Study Abroad is holding a space for you in your chosen program but enrollment is pending on the Disciplinary Clearance and or/academic review. You are still subject to [cancellation policy and deadlines](#).
  - **Disciplinary Clearance:** Study Abroad has not received your disciplinary clearance or it is in review.
  - **Health Clearance:** If you submitted a Travel Clinic appointment card with your enrollment, please be sure to submit your health clearance as soon as it is available.
  - **Prerequisites:** Study Abroad may be contacting you if you have **not** completed the prerequisites for the program.
  - **Intercampus Visitor Form (Non-UC Davis Students only):** Copies of the ICV form (with sections A and B complete) and the major advisor's letter of support must be submitted to both UC Davis Study Abroad and the home campus Registrar's Office by the Quarter Abroad ICV deadline.
- **Enrolled:** You are fully enrolled in a Quarter Abroad program. Fully enrolled students will be added to their program's listserv once enrollment closes. **Check your email regularly to monitor program announcements and updates on the Pre-Departure Orientation and program updates.** You are subject to [cancellation policy and deadlines](#).
- **Waitlisted:** You have been waitlisted for the program you have applied to. For additional information, see the Waitlist Status section.
- **Withdrawn:** You have cancelled your enrollment in the program. Refer to [Cancellation Policy](#).
- **Not Approved:** You do not meet [eligibility requirements](#).

#### *Waitlist Status*

If your Enrollment is received after a program has filled, we will put your name on a waitlist. You will receive an email explaining your options of enrolling in an alternate program. Your waitlist number will be available in your Study Abroad account.

If a space opens up for you, we will contact you to confirm that you still want to enroll in the program. You will have two (2) business days to accept your spot before Study Abroad moves to the next person on the waitlist.

If you have made other plans for the quarter but are still on the waitlist, please contact Study Abroad at [quarterabroad@ucdavis.edu](mailto:quarterabroad@ucdavis.edu) and ask to be removed from the waitlist.

### ***How likely is it that a space will open on the waitlist for my program of interest?***

Study Abroad does not know in advance when and if a space will open up for those on the waitlist. There is no trend that could help us predict how many, if any, students will cancel their enrollment in a particular program. Sometimes waitlisted students transfer their enrollment to an alternate open program. You may want to discuss this option with a program coordinator at Study Abroad while space is still available in alternate programs.

### ***Can I enroll in an alternate program and remain on a waitlist?***

You may enroll in one alternate program if you have waitlisted status. To enroll in an alternate program and maintain your spot on the waitlist, login to your Study Abroad account to select a new Quarter Abroad program, complete all Enrollment steps, email [quarterabroad@ucdavis.edu](mailto:quarterabroad@ucdavis.edu) to transfer your deposit to your new program, and submit your new enrollment.

**You are subject to Quarter Abroad cancellation fees and policies when you enroll in an alternate program, so only enroll if you are serious. You will have the option of moving to the waitlisted program from your alternate if a space becomes available by December 13, 2019 (for spring programs) or April 10, 2020 (for fall programs). After December 13 (spring programs) or April 10 (fall programs) participants enrolled in an alternate program will be removed from all waitlists.**

## Checking the Status of Your Program

Programs are confirmed when they reach minimum enrollment.

- **Confirmed:** The program has reached minimum enrollment. Instructions for purchasing airfare and preparing to travel will be sent to “Enrolled” students via the program listserv.
- **Unconfirmed:** The program has not yet reached minimum enrollment. “Enrolled” students will receive a “program confirmation” email when your program is confirmed. This email will include instructions for travel so that you can purchase your airfare. **Do not purchase airfare until your program is confirmed, and you have been given instructions to do so.**

You can check a program’s status on all program web pages under “Announcements.” Program statuses are updated as soon as possible and are not guaranteed.

- **Scheduled:** The program is scheduled for the upcoming enrollment cycle.
- **Open:** The program still has space available and is accepting enrollments.
- **Open-Limited Space Available:** The program has less than 10 spaces available.
- **Full-Waitlist Available:** The program is full but waitlist space may be available.
- **Full-Waitlist Closed:** The program is full and the waitlist has been closed.
- **Confirmed:** The program has reached minimum enrollment. This status will be used in combination with “Full” or “Open” statuses.
- **Cancelled:** The program has been cancelled due to safety concerns, low enrollment, or other reasons that make continuation of a program in the planned location difficult.
- **Closed:** The enrollment cycle for the program has ended.

## Participation Policies and Study Abroad Participant Contract

The UC Davis Quarter Abroad program allows you to study abroad and at the same time to remain enrolled as a UC Davis student. As a UC Davis student you are subject to the contract between you and The Regents of the University of California (a contract to which you agreed when enrolling at UC Davis.) As a Quarter Abroad student you are also subject to the Quarter Abroad **Participant Contract**, a contract between you and Study Abroad, which is part of the online enrollment.

**Make sure you read the Quarter Abroad Participant Contract thoroughly and understand what is required of you as a participant in a Quarter Abroad program.** If you have questions about this contract, please contact Study Abroad for clarification of the terms.

**IMPORTANT:** It is essential that you understand and abide by the contracts you have made with UC Davis and with UC Davis Study Abroad while you are studying abroad. Violation of the UC Davis or Quarter Abroad contracts may result in your exclusion from a portion of the program (classes and/or activities, facilities or accommodations) or your removal from the entire program. Violations will be reported to the UC Davis Office of Student Support & Judicial Affairs. Upon your return, the UC Davis Office of Student Support & Judicial Affairs may impose disciplinary action. **Refunds are not given if you are excluded or removed from a program.**

### Student Cancellation/Withdrawal

*Please do not submit your enrollment if you do not intend to participate in a Quarter Abroad program.* The cancellation and withdrawal policies outlined below apply to *all* students, including those planning to use financial aid.

If you need to cancel your enrollment in a Quarter Abroad program before it begins, or withdraw from it after it begins, **you must complete an official Cancellation/Withdrawal Form.** You must request the form via email by contacting [quarterabroad@ucdavis.edu](mailto:quarterabroad@ucdavis.edu). The date of your cancellation or withdrawal will be **the date the completed and signed form is received at UC Davis Study Abroad.**

**Non-attendance or non-payment is NOT a form of cancellation or withdrawal. There are no refunds for non-attendance or non-payment. You will still be liable for all fees and will not be reimbursed for travel-related expenses including airfare, passport fees, or other costs.**

If you withdraw from your Quarter Abroad program once it has begun, your withdrawal request must be reviewed and endorsed by the Faculty Leader, the UC Davis Study Abroad Faculty Director, and your Dean. See the “Academic” section below for academic issues associated with withdrawal.

If a student withdraws from Quarter Abroad while abroad, they will be responsible for all fees, and any additional expenses incurred during their stay such as in-country bills, phone bills, overdue books, etc. In addition, financial aid may have to be returned and the student may have to begin repayment of loans.

Failure to resolve any outstanding financial obligations abroad may result in a hold on future registration and may impose other consequences. Unpaid bills may compromise a student’s standing with the University of California.

Cancellations/Withdrawal Fee Policy and Deadlines:

- The \$300 deposit **is not refundable under any circumstances** (except when a program is cancelled by Quarter Abroad).
- If you cancel or withdraw **on or after December 14 for Spring Quarter programs** or **on or after April 11 for Fall Quarter programs**, you will be liable for:
  - \$300 non-refundable deposit;
  - 50% Accommodations and Services Abroad Fee
- If you cancel **on or after January 11 for Spring Quarter programs** or **on or after May 9 for Fall Quarter programs**, you will be liable for:
  - \$300 non-refundable deposit;
  - 100% Accommodations and Services Abroad Fee;
  - Quarter Abroad fee
- If you withdraw on or after the first day of the quarter in which your program falls (spring or fall), you will also be liable for UC Davis Tuition and Fees according to the policies of the [Office of the University](#)



[Registrar](#).

FEE	IF CANCELLATION/WITHDRAWAL FORM IS RECEIVED		
	Spring 2020: From enrollment submission through December 13, 2019	Spring 2020: December 14 through January 10, 2020	Spring 2020: On or after January 11, 2020
	Fall 2020: From enrollment submission through April 10, 2020	Fall 2020: April 11 through May 8, 2020	Fall 2020: On or after May 9, 2020
Quarter Abroad Deposit	100% Charged / Not Refunded	100% Charged / Not Refunded	100% Charged / Not Refunded
Accommodations and Services Abroad fee ( <b>varies by program</b> )	100% Refund	50% Charged / Not Refunded	100% Charged / Not Refunded
Balance of Quarter Abroad Fee	100% Refund	100% Refund	100% Charged / Not Refunded
<a href="#">UC Davis Tuition</a> *	Subject to <a href="#">Registrar policy</a>	Subject to <a href="#">Registrar policy</a>	Subject to <a href="#">Registrar policy</a>

\*Estimated—Subject to regental, legislative, gubernatorial, and/or campus action and may change without notice. Add [non-resident tuition](#) and UC SHIP, if applicable.

### Cancellation of a Program by Study Abroad

Study Abroad may cancel a program due to safety concerns, low enrollment, or other reasons that make continuation of a program in the planned location difficult. If your program is cancelled, you will have the option of transferring to another open program or cancelling your enrollment in Quarter Abroad.

Your \$300 deposit will be refunded if Study Abroad cancels your program and you choose not to participate in an alternate offering. **Because Study Abroad will not refund the cost of any airfare purchased, you should not purchase your airfare before you are advised to do so by your Program Coordinator.**

### Administrative Withdrawal

Failure to adhere to any contract policies, academic requirements, to submit required paperwork, or attend mandatory meetings could result in Administrative Withdrawal. **If you are Administratively Withdrawn, you will remain liable for fees according to the cancellation schedule.**

If you are withdrawn once you are abroad, consequences include receiving an "F" in all your courses and being withdrawn from the University of California, Davis. In addition, you will not be able to receive a refund of program fees, and you may be required to refund any financial aid money already advanced to you.

### Current Student Information

For communication purposes it is absolutely imperative that UC Davis Study Abroad has both your current campus and permanent mailing address, as well as your telephone number on file. Please keep this, and other personal information, up to date in your Study Abroad account. You must also check your UC Davis email address regularly to be sure you do not miss any important information sent by Study Abroad (if you are a student from another UC campus you must check both your home campus email and your UC Davis email once it is created).

### Attendance



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Some of the rules at host institutions regarding attendance may differ from those at UC Davis. Attendance is an integral part of the program. Be clear with your Faculty Leader and host country faculty regarding the attendance policy. Absenteeism while participating in a Quarter Abroad program can have different consequences than when you are on the UC Davis campus; it may damage the relationship between Study Abroad and the host agency. It may also lead to your dismissal from the program and from UC Davis.

As a Quarter Abroad student you are expected to remain at the Quarter Abroad program location and to regularly attend classes and other scheduled activities during the entire program duration. If you plan on traveling independently away from the program site during the program you are required to provide the Faculty Leader or in-country staff before departure with your travel itinerary, including any contact addresses or phone numbers. It is important that you consult with your Faculty Leader or in-country program coordinator prior to any trip you want to undertake and that you carefully consider any travel recommendations that you receive from them.

### Academic Information

#### **Grades**

Students must register only for the courses that are offered on the Quarter Abroad program. The CRNs for these courses will be sent to your program listserv prior to UC Davis Pass 1 registration times. Students will register for the courses they will take abroad through Schedule Builder during their regularly scheduled pass time in the quarter prior to departure.

UC Davis Quarter Abroad grades become a part of your academic record at UC Davis and appear on your official transcript. The Faculty Leader is the official UC faculty of record at the host institution. The Faculty Leader is responsible for translating grades given in the program and awarding appropriate UC Davis grades. Therefore, the grade given by host institution faculty may not be the final UC Davis grade. All grades reported to the Office of the University Registrar are considered permanent and final. A grade may not be changed except to correct a clerical or procedural error. No grade may be revised by re-examination or by completing additional work. A student who believes that nonacademic criteria have been used in determining a grade may have grounds for appeal. Non-academic criteria means criteria not directly reflective of academic performance and includes discrimination on political grounds, or for reasons of race, religion, gender, sexual orientation, ethnic origin, or nationality. For further assistance speak with the Faculty Leader.

**Other UC Students:** The UC Davis Office of the University Registrar will automatically send your UC Davis transcript to your home campus at the end of your Quarter Abroad program. Your home campus Registrar's Office will add these units to your home campus.

- **Pass/No Pass (P/NP):** UC Davis policies for taking courses P/NP apply to UC Davis Quarter Abroad and differ from major to major and between colleges. It is your responsibility to check with your major advisor and college regarding P/NP policies.
- **Incomplete (I):** Incomplete (I) grades are possible only in extreme circumstances and only with the approval of the Faculty Leader.
- **No Grade:** A No Grade (NG) at the time of final grades will be changed to an "F" grade (or NP or U as appropriate) one year after the end of the academic quarter in which the course was taken.
- **Plus/Minus Grades:** Plus/Minus grades may be reported for coursework completed on UC Davis Quarter Abroad.

#### ***Absence from UC Davis in Quarter prior to Quarter Abroad Program***

Contact the Office of the University Registrar and Study Abroad immediately if you plan to PELP (**Planned Education Leave Program**) or to take a leave of absence in the quarter prior to your departure. In order to maintain your status as a UC Davis student you will need to become familiar with the campus leave of absence policy and PELP forms. **You may not be on PELP status while on UC Davis Quarter Abroad.**

If you are not enrolled or present at UC Davis in the quarter prior to your participation in a Quarter Abroad program, it is your responsibility to be in contact with the Faculty Leader and the program coordinator regarding all pre-trip meetings, deadlines, materials, etc.

### **Registration for Following Quarter While Abroad**

UC Davis Quarter Abroad students register as normal for the following academic quarter via [Schedule Builder](#). See your major advisor before your Quarter Abroad program to plan a schedule for the quarter after you return home and make sure that your responsibilities are clear so as to avoid any confusion once abroad.

## 2. Fees, Payments & Financial Aid

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### **Quarter Abroad Fees**

Fees include the Quarter Abroad Fee, UC Davis Tuition & Fees and Accommodations and Services Abroad Fee. All fees are subject to change without notice. Travel to and from the program site is NOT included.

#### **Quarter Abroad Fee**

This fee covers Quarter Abroad operational expenses and also includes related items such as course materials and travel and accident insurance. The \$300 non-refundable deposit goes toward this fee.

#### **UC Davis Tuition & Fees**

This includes campus-based fees that support many programs, facilities and services for students, including financial aid. Most fees were enacted by student vote. For details on these fees, visit [budget.ucdavis.edu](http://budget.ucdavis.edu). Includes non-resident tuition and UC SHIP if applicable. *Fees and tuition are subject to legislative and gubernatorial action and may change without notice. Visit [financialaid.ucdavis.edu](http://financialaid.ucdavis.edu) for the most current cost estimates.*

#### **Accommodations and Services Abroad Fee**

The Accommodations and Services Abroad Fee varies for each program. This fee includes but is not limited to accommodations, select meals, group excursions, and some course-related printed items. Travel to and from the program site is NOT included.

### **Fee Payment**

As a UC Davis Quarter Abroad participant, you are required to pay the Quarter Abroad deposit at the time of enrollment, and are required to pay all other fees and tuition at the same time as your regular UC Davis registration fees. Students who do not pay their fees by the fee payment deadline will be dropped from their classes and possibly from the Quarter Abroad program at UC Davis.

#### **Paying Online**

- Login into [MyBill](#)
- Click on Make a Payment
- Click on Pay
- Select payment option and proceed with the payment
- Payments can be made from your checking account. In addition, Credit Card payments are accepted through MyBill *only*. A 2.85% service fee (a minimum fee of \$3) will apply to all credit card payments. The fee is non-refundable and processed through a third-party, TouchNet PayPath.

#### **Paying by Mail**

Make the check or money order payable to UC Regents, include the student's **UC Davis Student ID number\*** on the check and remit to:

##### **USPS Mailing Address:**

Cashier & Payment Solutions Office  
University of California  
PO Box 989062  
West Sacramento, California 95798-9062

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### Send UPS/FedEx To:

Cashier & Payment Solutions Office  
1200 Dutton Hall  
One Shields Ave  
Davis, California 95616

\*All Study Abroad students have a UC Davis Student ID number regardless of their home campus. *Other UC Students:* Please refer to your welcome email for your UC Davis Student ID number.

### Paying in Person

Please take your payment to the Cashier's Office in Dutton Hall. Payments can be made by check or money order, payable to UC Regents.

Questions can be directed to [myaccount@ucdavis.edu](mailto:myaccount@ucdavis.edu).

***Not paying your fees can have serious repercussions such as a hold on your account, being dropped from classes for non-payment, being assessed a late fee, and being sent to a collections agency.***

### Estimated Personal Expenses

Your program's website and Program Specific Guide contain a budget that includes both program fees and estimated personal expenses, which will help you calculate the total minimum cost anticipated for the program. A ***Financial Planning Worksheet*** is provided to you on the Study Abroad website to help you budget and anticipate your financial needs.

Amounts for personal expenses are intended to provide a reasonable *minimum* estimate of personal costs in addition to program fees. **The estimate does not include funds for optional independent travel, emergencies, personal entertainment, shopping/souvenirs, or major currency fluctuations.** Use the estimated budget as a guide, but be sure to consider your own lifestyle expenses when reviewing your personal budget for the program.

### Changes in Fees

All program fees are subject to change based on decisions of the Regents of the University of California, UC Davis, or UC Davis Study Abroad. If fees are adjusted, students will be notified immediately of the adjustment and the new balance due.

### Financial Obligation Abroad

Students are responsible for all bills incurred abroad. Students must not leave the host country until they have settled all financial accounts. Failure to resolve any outstanding bills may compromise the student's standing with UC Davis.

### Financial Aid for UC Davis Students

Here is a brief summary of how the Financial Aid process functions for students going on a Quarter Abroad program and what to expect.

1. We strongly recommend that you print your program budget and meet with a financial aid advisor as early as possible to discuss your anticipated aid package for your program. It is your responsibility to ensure your understanding of the financial aid process. Your program budget can be found on each [program's specific cost page](#).
2. About six (6) weeks prior to departure, Study Abroad will notify the Financial Aid Office of your participation in your Quarter Abroad program along with the costs of your program.
3. The Financial Aid Office will adjust your budget based on the program costs and email you to let you know when this adjustment is complete.

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4. Then you can work with the Financial Aid Office to apply for additional aid if necessary. Please check with the Financial Aid Office for other funding options that may be available to you and please be sure to submit a request if you would like to utilize those funding options.
5. Before departure, check with the Financial Aid Office to confirm that you have completed all requirements for your financial aid and that your aid for your Quarter Abroad program is ready to disburse. You will want to complete all required documents and return them to the Financial Aid Office so that you do not encounter any problems after departure.
6. Make arrangements with the Student Accounting Office to pay any remaining balances before departure. Check the financial aid disbursement schedule against deadlines for program fees and other expenses (passport, airplane ticket, visas, etc.) and be aware of conflicts.
7. Lastly, make a financial file for yourself and try to include your financial aid award letters or any personal bank account information. Put it somewhere secure!

While abroad you can also monitor the status of your financial aid by reviewing your eFAN (electronic Financial Aid Notice) at [MyAwards](#).

### UC Davis Financial Aid and Scholarships Office Contact

1100 Dutton Hall

One Shields Avenue

Davis, CA 95616-8596

Office Hours: 10am-2pm Monday-Friday

Telephone: [530-752-2390](tel:530-752-2390) (9am-4pm Monday-Friday)

Hearing Impaired: Dial 711 for CRS

Fax: [530-752-6667](tel:530-752-6667)

Submit questions and documents online at [Contact an Expert](#)

Website: [financialaid.ucdavis.edu/undergraduate](http://financialaid.ucdavis.edu/undergraduate)

### Financial Aid for Other UC Students

As an Intercampus Visitor you will apply for financial aid from UC Davis for the time you are participating in Quarter Abroad. The Financial Aid Office at UC Davis will coordinate your award with your home campus Financial Aid Office. You will need to update your FAFSA or Dream Act Application to show UC Davis in addition to your home campus in the "School Selection" section. For more information on how to update your FAFSA, Dream Act Application or other requirements for receiving financial aid, please contact [globallearning@ucdavis.edu](mailto:globallearning@ucdavis.edu) so that we may set up a phone appointment for you with a UC Davis Financial Aid Officer.

- UC Davis will be responsible for any financial aid you receive while participating in the Intercampus Visitor Program. If you currently receive financial aid, have an officer from your home campus Financial Aid Office sign Item 18 on the Intercampus Visitor Program application. If you are not a current aid recipient and wish to apply for aid for the term you plan to be an Intercampus Visitor, you must submit a Free Application for Student Aid (FAFSA) or CA Dream Act Application. In either case, you are responsible for meeting the host campus financial aid application requirements and deadlines.
- The UC Davis Financial Aid office requires students participating in the Intercampus Visitor Program to update their FAFSA or Dream Act Application to show UC Davis in addition to their home campus in the section "School Selection." For more information on how to update your FAFSA or Dream Act Application or complete other requirements for receiving financial aid at UC Davis, please contact the UC Davis Financial Aid Office.
- Upon receipt and analysis of your financial aid application, the UC Davis Financial Aid Office will notify you once your financial aid awards are available through your UC Davis MyAwards account. The amount and types of aid for which you are eligible at UC Davis may differ from what you receive at your home campus. Please note, financial aid eligibility is based on many factors including your FAFSA or Dream Act application, UC Davis' cost of attendance, your grade level, and availability of funding.
- If your Intercampus Visitor Program Application is accepted by UC Davis, you must notify your home campus Financial Aid Office immediately.

### ***Direct Deposit of Financial Aid Disbursement***

The Financial Aid Office *strongly* encourages you to sign up for **direct deposit**, which will allow you to access your disbursement sooner and more efficiently. You can sign-up for this service online at <http://directdeposit.ucdavis.edu>, using your UC Davis Login ID and Kerberos password. Be sure to include your email address so that you will receive notifications of your deposit. Note that some programs begin prior to disbursement of financial aid. You will be required to pay all fees even if your program begins before your financial is disbursed. Consult the Financial Aid Office for more information.

### ***Power of Attorney***

It is recommended that students select someone who will have power of attorney over their affairs while they are abroad. Choose someone you trust, like a parent or guardian. With power of attorney this person can collect your money, get a copy of your official transcripts and make decisions in your absence.

### ***Financial Consequences of Withdrawal***

As indicated in the “Policies” section, if a student withdraws from Quarter Abroad while abroad, they will be responsible for all fees, and any additional expenses incurred during their stay such as in-country bills, phone bills, overdue books, etc. In addition, financial aid may have to be returned and the student may have to begin repayment of loans.

Failure to resolve any outstanding financial obligations abroad may result in a hold on future registration and may impose other consequences. Unpaid bills may compromise a student’s standing with the University of California.

## **3. Post-Enrollment**

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### **Post-Enrollment Deadlines**

After you are enrolled, there are further steps to take in preparation for your Quarter Abroad program. For planning and safety reasons, it is important to complete the steps by the specified deadlines for your program (see dates below). As indicated in the Study Abroad Participant Contract, if you do not provide information and material on time, you could be withdrawn from the program and still be liable for fees.

#### ***Spring 2020***

- Photo and Passport Upload: January 6<sup>th</sup>
- Intercampus Visitor Form Upload: December 6<sup>th</sup> (Non-UC Davis students only)
- Disciplinary Clearance Form Upload: December 13<sup>th</sup> (Non-UC Davis students only)
- Health Clearance Upload: January 6<sup>th</sup>
- Allergies and Dietary Information: January 24<sup>th</sup>
- Request Disability Accommodations: January 24<sup>th</sup>
- Request a Roommate: January 24<sup>th</sup>
- Orientation RSVP: January 24<sup>th</sup>
- Background Questionnaire: January 24<sup>th</sup>
- Travel Itinerary: January 24<sup>th</sup>
- Online Informational Tutorial: January 24<sup>th</sup>
- Acknowledgement of Completion: January 24<sup>th</sup>

#### ***Fall 2020***

- Photo and Passport Upload: May 8<sup>th</sup>
- Intercampus Visitor Form Upload: April 3<sup>rd</sup> (Non-UC Davis students only)
- Disciplinary Clearance Form Upload: April 17<sup>th</sup> (Non-UC Davis students only)
- Health Clearance Upload: May 8<sup>th</sup>
- Allergies and Dietary Information: May 8<sup>th</sup>

## 2020 Quarter Abroad Guide

- Request Disability Accommodations: May 8<sup>th</sup>
- Request a Roommate: May 8<sup>th</sup>
- Orientation RSVP: May 8<sup>th</sup>
- Background Questionnaire: May 8<sup>th</sup>
- Travel Itinerary: May 8<sup>th</sup>
- Online Informational Tutorial: May 8<sup>th</sup>
- Acknowledgement of Completion: May 8<sup>th</sup>

### Online Informational Tutorial

Once enrolled, each student will be able to access the Online Informational Tutorial in their Study Abroad account. The Online Information Tutorial reviews important program resources and information for travel preparation, and covers the Student Handbook, Program Specific Guide, Pre-Departure Orientation, Health and Safety, and cultural awareness.