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**Dates and Deadlines**

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<tr>
<td>Enrollment opens</td>
<td>January 9</td>
</tr>
<tr>
<td>Study Abroad Award Deadline (UC Davis students only)</td>
<td>February 1</td>
</tr>
<tr>
<td>Program Specific Information Sessions</td>
<td>January-March</td>
</tr>
<tr>
<td>Book your airfare (when program is &quot;confirmed&quot;)</td>
<td>January-March</td>
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<tr>
<td>Financial Aid Estimator available</td>
<td>April-May</td>
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<tr>
<td>Last day to enroll for open programs</td>
<td>March 1</td>
</tr>
<tr>
<td>Liable for 50% of the Accommodations and Services Abroad Fee</td>
<td>March 9</td>
</tr>
<tr>
<td>Liable for 100% of the Accommodations and Services Abroad Fee</td>
<td>April 13</td>
</tr>
<tr>
<td>Course registration</td>
<td>Late April/Early May</td>
</tr>
<tr>
<td>UC Davis Summer Aid application opens*</td>
<td>Late April/Early May</td>
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<tr>
<td>Pre-departure Orientation</td>
<td>May 18</td>
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<tr>
<td>Summer Abroad Internships Fees Due</td>
<td>June 15</td>
</tr>
<tr>
<td>Liable for all program fees (see <a href="#">Cancellation Policy</a>)</td>
<td>June 15</td>
</tr>
<tr>
<td>UC Davis transcript sent to other UC campuses</td>
<td>October</td>
</tr>
</tbody>
</table>

*Non-UCD students should check with their home campus Financial Aid office for date*
1. Policies and Procedures

Eligibility Requirements
To be eligible to participate in a Summer Abroad Internships program, you must
• Be 18 years or older
• Have completed 15 accredited college units
• Have a GPA of 2.0 or higher
• Be in good disciplinary standing with your academic institution

Summer Abroad Internships Program Enrollment (January 9 – March 1, 2019)*
To enroll in a Summer Abroad Internships program, you need to
• Create a Study Abroad account.
• Fill out your profile with your programs of interest.
• Start gathering enrollment materials such as your Health Clearance and Passport Copy.
• Start your enrollment by clicking “Apply Here” in the top menu and select a term next to your program.
• Starting on January 9th, complete all steps of the Enrollment section, pay your $300 (non-refundable) deposit, and submit your enrollment. The last day to enroll for open programs is March 1st .
*UC Davis students applying for the Study Abroad Award must enroll by February 1, 2019.

If you submit a Travel Clinic Appointment Card and/or Proof of Passport Application with your enrollment, you will need to have your completed health clearance and/or passport copy uploaded to your account no later than May 10, 2019. You will also need to upload a new passport copy by this deadline if your current passport expires earlier than 6 months after the day you plan to return from the program. You may not be allowed to go on the program and will remain liable for fees if you do not meet this deadline.

First-Completed, First-Reserved Policy
Programs fill on a first-completed, first-reserved basis. Study Abroad will review your completed information and assign your enrollment status (see options below) in order of receipt.

Checking Your Status
Study Abroad Account
Log in to your Study Abroad Account to review your enrollment status. Below is an explanation of statuses.

• Incomplete: You have started an enrollment but have not yet submitted it. You will not be considered for a spot in the program until you submit your enrollment. Study Abroad will send you updates on the program(s) as new information becomes available.

• Pending: Your enrollment has been submitted and can take up to three weeks to be reviewed. Once it has been reviewed, your account will show your updated status.

• Submitted-Incomplete: You submitted your enrollment, but it is incomplete. A spot in the program has not been saved for you. Contact Study Abroad to verify which documents are missing and submit them to the Study Abroad office as soon as possible to reserve your spot in a program.

• Enrolled-Conditional: Study Abroad is holding a space for you in your chosen program but your enrollment is still being reviewed for one of the following reasons. You are still subject to the cancellation policy and fee schedule.
  o Disciplinary Clearance: Study Abroad has not yet received your disciplinary clearance from your home campus or it is in review.
  o Academic Review: Study Abroad may be contacting you if you do not meet the prerequisites.
• **Enrolled**: You are fully enrolled in a Summer Abroad Internships program. You are being saved a spot in your program and are subject to the cancellation policy and fee schedule. Check your email regularly to monitor program announcements, updates on the Pre-Departure Orientation, and program confirmation.

• **Waitlisted**: You have been waitlisted in your program. For additional information, see the Waitlist Status section.

• **WL & Enrolled Alt**: You have been waitlisted for your first choice program and saved a spot in your second choice program. For additional information, see the Waitlist Status section.

• **Withdrawn**: You have cancelled your enrollment in the program. Refer to Cancellation Policy.

• **Not Approved**: You do not meet eligibility requirements.

**Waitlist Status**
If your enrollment is received after a program has filled, we will put your name on a waitlist. You will receive an email explaining your options of enrolling in an alternate program. You can check your waitlist number by following the steps below:

1. Log into your Study Abroad Account.
2. Click on “My Enrollment.”
3. Click “Step 1. Fill out Enrollment” for the program you applied to.
4. Click on “Additional Information” (when available, your waitlist number will be shown here).

**How will I know if I get a spot?**
If a space opens up for you, we will contact you to confirm that you still want to enroll in the program. You will have two (2) business days to respond before Study Abroad moves to the next person on the waitlist. If you have made other plans for your summer but are still on the waitlist, please contact Study Abroad and ask to be removed from the waitlist. Study Abroad will refund your deposit if you do not accept a spot in the program.

**How likely is it that a space will open on the waitlist for my program of interest?**
Study Abroad does not know in advance when and if a space will open up for those on the waitlist. There is no trend that could help us predict how many, if any, students will cancel their enrollment in a particular Summer Abroad Internship program. Sometimes waitlisted students transfer their enrollment to an alternate open program. You may want to discuss this option with Study Abroad while space is still available in alternate programs.

**Can I enroll in an alternate program and remain on a waitlist?**
Yes, when completing your enrollment online, you will be asked, “Would you like to choose a second choice alternate program?” If so, you will then “Select the Backup Summer Abroad Internships program you are applying for.” If you do not receive a spot in your first choice program, you will be waitlisted in your first program and saved a spot in your alternate if there is space available. If you have already submitted your enrollment, please contact Study Abroad. You may only select an alternate program that is the same program type.

You are subject to Summer Abroad Internships cancellation fees and policies when you enroll in an alternate program, so only enroll if you are serious. You will have the option of moving to the waitlisted program from your alternate if a space becomes available by March 8, 2019. After March 8, 2019 participants enrolled in an alternate program will be removed from all waitlists.

**Checking the Status of your Program**
Programs are confirmed when they reach minimum enrollment.
• **Confirmed**: The program has reached minimum enrollment. Instructions for purchasing your airfare and preparing to travel will be sent to the program listserv.

• **Unconfirmed**: The program has not yet reached minimum enrollment. You will receive a “program confirmation” email when your program is confirmed. This email will include instructions for travel so that you can purchase your airfare. **Do not purchase airfare until your program is confirmed, and you have been given instructions to do so.**

You can check a program’s status on all program web pages under “Announcements.” Program statuses are updated as soon as possible and are not guaranteed.

• **Scheduled**: The program is scheduled for the upcoming summer.

• **Open**: The program still has space available and is accepting enrollments.

• **Open – Limited Space Available**: The program has ten or fewer spots available.

• **Full – Waitlist Available**: The program is full but waitlist space may be available. See also “Waitlist Status.”

• **Confirmed**: The program has been confirmed. This status will be used in combination with “Open” or “Limited Space Available” statuses. Once the program has been confirmed, you will receive additional information via email regarding airfare, travel preparation, etc.

• **Cancelled**: The program has been cancelled due to safety concerns, low enrollment, or other reasons that make continuation of a program in the planned location difficult.

**Participation Policies and Summer Abroad Internships Contract**

Upon enrollment in a UC Davis Summer Abroad Internships program, you will agree to certain terms and conditions. These terms are defined in the Summer Abroad Internships Contract that you agree to while completing your enrollment. **Before you enroll, make sure you read this contract thoroughly and understand what is required of you as a participant in a Summer Abroad Internships program.** If you have questions about this contract, please contact Study Abroad for a clarification of the terms.

**IMPORTANT**

Violation of the Summer Abroad Internships Contract may result in your exclusion from a portion of the program (classes and/or activities, facilities, or accommodations) or your removal from the entire program. Violations will be reported to the UC Davis Office of Student Support & Judicial Affairs. Students from other campuses will have a report sent to their home campus. Upon your return, the UC Davis Office of Student Support & Judicial Affairs may impose disciplinary action. **Refunds are not given if you are excluded or removed from a program.**

**Student Cancellation/Withdrawal**

Please do not submit your enrollment if you do not intend to participate in a Summer Abroad Internships program. The cancellation policy outlined below applies to **all** students, including those planning to use financial aid.

If you need to cancel from a Summer Abroad Internships program, **you must complete an official Cancellation/Withdrawal Form.** You must request the form via email by contacting summerabroad@ucdavis.edu.

Cancellations/Withdrawals are effective the date the form is received by Study Abroad and NOT the date the form is requested. If a student fails to officially cancel from the program, they will be charged all program fees. There are no refunds for non-attendance.

All cancellations are subject to the Cancellation Policy and Deadlines (below). Note: The cancellation policy is on the website, Program Specific Guide, and Summer Abroad Internships Contract.
Summer Abroad Internships Cancellation Policy and Deadlines:

- The $300 deposit is NOT refundable under any circumstance.
- March 9 — April 12, 2019: If you cancel from March 9 through April 12 you will be charged and liable for:
  - $300 non-refundable deposit
  - 50% of the Accommodations and Services Abroad Fee (amount varies by program, $4000 or more). The fee for your program is listed under “Fees” on the Program page online.
- April 13 – June 14, 2019: If you cancel from April 13 through June 14 you will be charged and liable for:
  - $300 non-refundable deposit
  - 100% of the Accommodations and Services Abroad Fee (amount varies by program, $4000 or more). The fee for your program is listed under “Fees” on the Program page online.
- June 15, 2019 (and after): If you cancel on or after June 15, you are liable for ALL Program Fees:
  - $300 non-refundable deposit
  - Accommodations and Services Abroad Fee (amount varies by program, $4000 or more)
  - Balance of Summer Abroad Fee
  - Course Fee*
  - UC Davis Summer Campus Fee*

<table>
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<tr>
<th>Fee</th>
<th>If Cancellation/Withdrawal Form is Received</th>
<th>March 9 through April 12, 2019</th>
<th>April 13 through June 14, 2019</th>
<th>On or after June 15, 2019</th>
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<tr>
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<td>100% Charged / Not Refunded</td>
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<td>100% Charged / Not Refunded</td>
<td>100% Charged / Not Refunded</td>
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<td>(Varies by program)</td>
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<td></td>
<td></td>
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<tr>
<td>Balance of Summer Abroad Internships Fee</td>
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<td>100% Charged / Not Refunded</td>
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<td>Course Fee*</td>
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<td>100% Charged / Not Refunded</td>
</tr>
<tr>
<td>UC Davis Summer Campus Fee*:</td>
<td></td>
<td>100% Refund</td>
<td>100% Refund</td>
<td>100% Charged / Not Refunded</td>
</tr>
</tbody>
</table>

*Estimated—Subject to Regental, legislative, gubernatorial and/or campus action and may change without notice.

Withdrawal from Summer Abroad Internships Program
To withdraw from the program while it is in progress, fill out a Cancellation/Withdrawal Form (available from Study Abroad). **There are NO refunds for withdrawals or dismissals from a program under any circumstances.**

Non-attendance or non-payment is NOT a form of cancellation. There are no refunds for non-attendance or non-payment. You will still be liable for all fees and will not be reimbursed for travel-related expenses including airfare, passport fees, or other costs.

Cancellation of a Program by Study Abroad
Study Abroad may cancel a program due to safety concerns, low enrollment, or other reasons that make continuation of a program in the planned location difficult. If your program is cancelled, you will have the option of transferring to another open program or cancelling your enrollment in Summer Abroad Internships.
Your $300 deposit will be refunded if Study Abroad cancels your program and you choose not to participate in an alternate offering. **Because Study Abroad will not refund the cost of any airfare purchased, you should not purchase your airfare before your program is confirmed.**

**Administrative Withdrawal**
Failure to adhere to any contract policies, academic requirements, to submit required paperwork, or attend mandatory meetings could result in Administrative Withdrawal. **If you are Administratively Withdrawn, you will remain liable for fees according to the cancellation schedule.**

**Current Student Information**
For communication purposes it is absolutely imperative that UC Davis Study Abroad has both your current campus and permanent mailing address, as well as your telephone number on file. Please keep this, and other personal information, up to date in your Study Abroad account. You must also check your UC Davis email address regularly to be sure you do not miss any important information sent by Study Abroad (if you are a student from another campus you must check both your home campus email and your UC Davis email once it is created).

**Conduct Abroad**
While abroad, you are a representative of your country and of UC Davis. What you would define as tolerable behavior in your home environment can often be understood as inappropriate in a different social environment. It is better to err on the side of caution than to find yourself in situations that will be difficult to disentangle.

Misconduct abroad can be defined as any action in which students jeopardize the welfare of fellow students or of the program. Misconduct can also be considered as the failure to comply with the mores of the host community; the violation of the laws of the host country or regulations governing the host university. As guests in another country, it is inappropriate for any UC Davis Study Abroad student to interfere with the domestic affairs of that country. Involvement in demonstrations or meetings which host country university or governmental authorities declare illegal may result in interruption of academic schedules and loss of time, personal injury, and open manifestations of hostility and violence to students (either as random targets or as representatives of the U.S.), and could jeopardize the present or future existence of the UC Davis Study Abroad program in the host country.

It is imperative that you understand the laws of your host country and how they differ from U.S. laws. For example, prescription drugs that may be legal in the U.S. may not be legal in other countries.

**If you abuse alcohol or drugs you may be dismissed from the program and sent back to the U.S. at your own expense. You will also be subject to local (not U.S.) laws. In many other nations, the use of illegal drugs is punishable by severe penalties—including death.**

If a student is arrested for involvement in an illegal activity, the U.S. government can seek to ensure only that the student is not discriminated against; that is, that the student receives the same treatment as would a national of the country who is arrested and charged with the same offense.

Any inappropriate conduct abroad is a violation of participation in the program and can result in dismissal from UC Davis Summer Abroad and from UC Davis. The Faculty Leader has primary responsibility for discipline in connection with violations of the rules and regulations of the Integrity Code. Ultimately the host country’s government and police have control over matters of misconduct, although the University of California may consult with them.

Please refer to the **UC Davis Code of Conduct** and **UC Davis Principles of Community** for specific expectations of UC Davis students’ conduct on campus and abroad. Also, refer to the Summer Abroad Internships Student Contract (in your UC Davis Study Abroad account) for additional information about Summer Abroad Internships Program conduct rules.
Academic Information

Grades
The CRNs for the courses you will take on a Summer Abroad Internships program will be in your Study Abroad account prior to registration for Summer Special Session. Students will register for the courses they will take abroad through Schedule Builder.

Grades from your Summer Abroad Internships program become a part of your academic record at UC Davis and appear on your official transcript. All grades reported to the Office of the University Registrar are considered permanent and final. A grade may not be changed except to correct a clerical or procedural error. No grade may be revised by re-examination or by completing additional work. A student who believes that nonacademic criteria have been used in determining a grade may have grounds for appeal. Non-academic criteria means criteria not directly reflective of academic performance and includes discrimination on political grounds, or for reasons of race, religion, gender, sexual orientation, ethnic origin, or nationality. For further assistance speak with the Faculty Leader.

Non-UC Davis Students: The UC Davis Office of the University Registrar will automatically send your UC Davis transcript to your home campus at the end of your Summer Abroad program. Your home campus Registrar’s Office will add these units to your home campus transcript.

• **P/NP**: UC Davis policies for taking courses P/NP apply to UC Davis Summer Abroad and differ from major to major and between colleges. It is your responsibility to check with your major advisor and college regarding P/NP policies.

• **Incomplete**: Incomplete (I) grades are possible only in extreme circumstances and only with the approval of the Faculty Leader.

• **No Grade**: A No Grade (NG) at the time of final grades will be changed to an “F” grade (or NP or U as appropriate) one year after the end of the academic term in which the course was taken.

• **Plus/Minus Grades**: Plus/Minus grades may be reported for coursework completed on UC Davis Summer Abroad.

2. Fees, Payments & Financial Aid

Summer Abroad Internships Fees
Fees include the Summer Abroad Internships Fee, Course Fee, UC Davis Summer Campus Fee, and Accommodations and Services Abroad Fee. **Travel to and from the program site is NOT included. All fees are subject to change without notice.**

**Summer Abroad Internships Fee**
This fee covers instructor lodging and travel as well as overall program costs. The non-refundable deposit amount of $300 goes toward this fee.

**Course Fee**
The Course Fee includes your tuition and classroom costs. Actual charges will be posted in the cost section of each program page when available.

When preparing to travel, lay out all your clothes and all your money.
Then take half the clothes and twice the money. “Susan Heller

UC students who are graduating in Spring Quarter will be charged Non-UC fees unless they defer their graduation. In many cases, these students can walk in the graduation ceremonies in June, but file for the September
graduation date. Students should check with their college dean’s office for filing deadlines. You are a UC student if you are enrolled at any of the University of California main campuses and will be a continuing student in the fall: UC Berkeley, UC Davis, UC Irvine, UC Los Angeles, UC Merced, UC Riverside, UC San Diego, UC San Francisco, UC Santa Barbara, and UC Santa Cruz. If you are an incoming student (undergraduate or graduate) admitted to UC Davis for all, please contact summerabroad@ucdavis.edu.

*This fee is subject to Regental, legislative, and gubernatorial action and may change without notice. Advance notice of fee change will not be given.

**UC Davis Summer Campus Fee**
The UC Davis Summer Campus Fee covers the following services and initiatives: Student Services, Memorial Union, Student Health and Counseling Services, Unitrans, Mondavi Center, Recreation, Student Facilities Fee, Facilities and Campus Enhancement Initiative and Campus Expansion Initiative. The Provost has directed that all registered students must pay all elements of the campus fee with the exception of UC Davis employees who are also registered students. This directive is consistent with the language included in the referenda for campus-based fees, including the summer campus fee, voted upon by the students. With a UC Davis Student ID card, Summer Abroad Internships students have access to the student services listed above during the entire special summer session period (mid-June – early September). UC Davis students may get a UC Davis Student ID card at the Office of the Registrar, 3100 Dutton Hall.

*This fee is subject to campus action and may change without notice.

**Accommodations and Services Abroad Fee (varies)**
The Accommodation and Services Abroad Fee varies for each program. This fee includes but is not limited to accommodations, select meals, group excursions, mandatory health and travel insurance, and printed items (including a course reader). Travel to and from the program site is NOT included. Please refer to the program web pages for a specific list of what is included in your fees.

**Fee Payments**
Study Abroad has an incremental billing schedule. (Note: the billing schedule is not the same as the fee schedule for cancellations.)

**All Fees Due June 15, 2019.**
- Due upon Enrollment—Non-refundable Deposit ($300), paid by credit card online.
- Billing Period April 19 - June 14, 2019
  - Accommodations and Services Abroad Fee
    - Billed to student’s account in April
  - Summer Abroad Internships Fee
    - $1100 ($300 deposit goes toward this fee)
    - Billed to student’s account in May
  - Course Fee
    - Billed to student’s account in May
  - Summer Campus Fee
    - Billed to student’s account in May

*Fee Payment for Non-UC Davis Financial Aid Recipients*
Since many campuses do not distribute financial aid until after Summer Abroad Internships program fees are due, non-UC Davis students are expected to pay fees within five (5) business days of their financial aid being disbursed. It is your responsibility to apply for Summer Aid at your home campus. Please note that you are liable for all fees regardless of the amount of your final disbursement. The $300 non-refundable deposit does not apply here. All students are held to the cancellation policy as stated in the participant contract.
Making Payments

Note: Registration bills and/or statements are NOT mailed. Each student is responsible for using MyBill for checking and maintaining their own online account balance.

How to Log in to MyBill
- Go to http://mybill.ucdavis.edu/
  - **Students:**
    - Log in using your UC Davis Kerberos ID and password.
    - Once logged in students can designate an authorized user (ex. parent) to access their account information and make payments on their behalf.
      (My Account → Authorized Users → Add Authorized User)
  - **Authorized users:**
    - If you have been designated as an authorized user, log in using your email address and password.

Paying Online
- Login in to http://mybill.ucdavis.edu/ (see instructions above)
- Click on Make a Payment
- Click on Pay
- Select payment option and proceed with the payment
- Payments can be made from your checking account. In addition, Credit Card payments are accepted through MyBill only. A 2.85% service fee (a minimum fee of $3) will apply to all credit card payments. The fee is non-refundable and processed through a third-party, TouchNet PayPath.

Paying by Mail
Make the check or money order payable to UC Regents, include the student’s UC Davis* Student ID number on the check and remit to:

**USPS Mailing Address**
Cashier & Payment Solutions Office
University of California
PO Box 989062
West Sacramento, California 95798-9062

**Sending through UPS/FedEx**
Cashier & Payment Solutions Office
1200 Dutton Hall
One Shields Ave
Davis, California 95616

* All Summer Abroad Internships students have a UC Davis Student ID number regardless of their home campus. Your 9-digit UC Davis Student ID number is available via your Study Abroad online account.

Paying in Person
Please take your payment to the Cashier’s Office in Dutton Hall. Payments can be made by check or money order, payable to UC Regents.

Questions or comments can be directed to myaccount@ucdavis.edu

Estimated Personal Expenses
Your program’s website and Program Specific Guide contain a budget that includes both program fees and estimated personal expenses, which will help you calculate the total minimum cost anticipated for the program. A Financial Planning Worksheet is provided to you on the Study Abroad website to help you budget and anticipate your financial needs.
Amounts for personal expenses are intended to provide a reasonable minimum estimate of personal costs in addition to program fees. The estimate does not include funds for optional independent travel, emergencies, personal entertainment, shopping/souvenirs, or major currency fluctuations. Use the estimated budget as a guide, but be sure to consider your own lifestyle expenses when reviewing your personal budget for the program.

**Changes in Fees**

All program fees are subject to change based on decisions of the Regents of the University of California, UC Davis, or UC Davis Study Abroad. If fees are adjusted, students will be notified immediately of the adjustment and the new balance due.

**Financial Obligation Abroad**

Students are responsible for all bills incurred abroad. Students must not leave the host country until they have settled all financial accounts. Failure to resolve any outstanding bills may compromise the student’s standing with UC Davis.

**California Veterans Fee Waiver**

Continuing UC students eligible for a California Veterans Fee Waiver can have the Course Fee waived. If you are eligible for this waiver, please send a copy of your current award letter for the academic year to Study Abroad at summerabroad@ucdavis.edu.

**Financial Aid for UC Davis Students**

Financial aid may be available for UC Davis students from the UC Davis Financial Aid Office. To qualify, students must have a FAFSA or Dream Act Application on file for the 2018-2019 academic year and must register for 6 or more summer units. Aid is available on a first come, first serve basis, so sign up for your classes as soon as possible in late April/early May.

More information and an estimator (available in April/May) is available at the Financial Aid Website: http://financialaid.ucdavis.edu/

While you may be eligible for financial aid for Summer Abroad Internships, in general you should not expect your aid package to be the same as during the academic year. For example, summer aid is likely to include a higher portion of student loans, which is dependent upon the total amount of loans you have already accepted during the academic year and the maximum amount allowed.

As explained below, some of the procedures for applying for summer aid are different from those for the academic year, and they will differ if you are a UC Davis student or from another institution.

**How much aid is available for UC Davis students?**

The Financial Aid Office posts the Summer Aid Estimator in April/May. You may use the estimator to calculate the potential aid available for your selected program. Study Abroad will send a link to the Summer Aid estimator to UC Davis participants when it is ready. You are responsible for making sure you can pay for your program before you enroll. As soon as you know which program(s) that you are interested in, speak to a Financial Aid representative with the estimated program budget (found on the website) to get an estimate of your expected available aid.
Maintaining Financial Aid Eligibility
Students receiving financial aid for Summer Abroad Internships are reminded of the following program requirements to retain financial aid eligibility for Summer Abroad Internships:

- **Unit Requirement**: To be eligible for summer aid at UC Davis, you must be enrolled in a minimum of 6 quarter units per session of enrollment. Aid will be subject to cancellation if you drop below 6 quarter units.
- **Cancellation/Withdrawal**: If you receive financial aid and subsequently cancel or withdraw from the program, you may be required to return financial aid funds received. Return of Title IV funds received is based on published schedules and the date you officially withdrew or cancelled your registration. If you cancel or withdraw, notify the Financial Aid Office immediately.

Direct Deposit for Financial Aid Disbursement
If you are traveling before your program’s start date, any financial aid funds remaining after payment of fees on your account may be issued after you depart; therefore it is very important that you sign up for Direct Deposit of aid disbursements. UC Davis students can sign-up for this service online at http://directdeposit.ucdavis.edu, using their UC Davis Login ID and Kerberos password. Be sure to include your email address so that you will receive notifications of your deposit.

If you have questions regarding this service, contact myaccount@ucdavis.edu or call (530) 752-3646.

Financial Aid for Non-UC Davis Students
- **Other UC Students**
  All Summer Abroad Internships students interested in summer aid must apply for aid at their home campus Financial Aid Office. All UCs award aid for summer sessions. Email summerabroad@ucdavis.edu to request an enrollment confirmation letter from UC Davis Study Abroad. All financial aid recipients are responsible for paying their Summer Abroad Internships fees within five (5) business days after the aid is disbursed.

  **NOTE**: Financial aid disbursed by your home campus is NOT automatically transferred to UC Davis. It is your responsibility to submit your payment. For more information, see “Making Payments.”

Financial Aid Eligibility for UC Berkeley and UC Merced students
Students at UC Berkeley and UC Merced must be enrolled in 9 quarter units (6 semester units) in order to receive aid. If you did not request this extra unit when enrolling, please contact summerabroad@ucdavis.edu about arranging additional unit(s) of 199 independent study for financial aid.

Students from Outside the University of California
UC Davis does not provide aid for students from other institutions. Please see your home campus financial aid office to inquire about assistance for a UC Davis Summer Abroad Internships program.

Undergraduate Financial Aid Office
1100 Dutton Hall (view Dutton Hall on the campus map)
Office Hours: 10 a.m. to 2 p.m., M-TR
Telephone: 530-752-2390 (9 a.m. to 4 p.m., M-F)
Hearing Impaired: Dial 711 for CRS
Fax: 530-752-1587
Submit questions and documents online at Contact an Expert
Website: http://financialaid.ucdavis.edu/undergraduate/index.html

Note to Financial Aid Students
Summer aid will be applied to any charges that exist on your student account before your financial aid remainder check is issued.
3. Post-Enrollment

Post-Enrollment Deadlines
After you are enrolled, there are further steps to take in preparation for going abroad. For planning and safety reasons, it is important to complete the steps by the specified deadlines for your program (see dates below). As indicated in the Participant Contract, if you do not provide information and material on time, you could be withdrawn from the program and still be liable for fees.

- Photo and Passport Upload: May 10th
- Disciplinary Clearance Form Upload: April 19th (Non-UC Davis Students only)
- Health Clearance Upload: May 10th
- Allergies and Dietary Information: May 10th
- Request Disability Accommodations Abroad: May 10th
- Request a roommate: May 10th
- Orientation RSVP: May 10th
- Background Questionnaire: May 10th
- Travel Itinerary: May 10th
- Online Informational Tutorial: May 10th
- Acknowledgement of Completion: May 10th

Online Informational Tutorial
Once enrolled, each student will be able to access the Online Informational Tutorial in their Study Abroad account. The Online Informational Tutorial reviews important program resources and information for travel preparation, and covers the Student Handbook, Program Specific Guide, Pre-Departure Orientation, Health and Safety, and cultural awareness.

*If you reject the food, ignore the customs, fear the religion and avoid the people, you might better stay home.* – James Michener