LONDON SAMPLE INTERNSHIP LIST – COMMUNITY OUTREACH

INDUSTRY DESCRIPTION

Community Outreach is often meant to fill in the gap in the services provided by mainstream (often, governmental) services, and is often carried out by non-profit, nongovernmental organizations. There are many projects and organisations in London that seek to reach out and provide advice, services and support in their local communities. Students applying to work in Community Outreach should have good communication and interpersonal skills and should be prepared for a combination of hands-on support and vital administration. Applicants should provide examples of any previous work experience in either non-profit or community outreach and details of any specialist skills or areas of interest.

EXAMPLES OF PAST PLACEMENTS

(Please note that the following sites are a brief cross-section of current CAPA internship host sites and should not be considered as a guarantied location for your placement. All internship & service learning placements will be dependent upon each individual applicant's application documents, prior experiences, demonstrated skills and their aspirations and goals.)

Castlehaven	The Castlehaven Community Association was established in 1985 as a community charity that provides activities, classes and facilities across the age ranges. It is set in four acres of public open space which includes three buildings, two community gardens, with an enclosed children's play area, flood lit sport facilities for the local people and the wider Camden communities.
Crimestoppers	Crimestoppers UK is an independent crime-fighting charitable organization in the United Kingdom. Crimestoppers runs free phone line, allowing people to call anonymously to pass on information about crime. People can also pass on information anonymously via a secure online information form on Crimestoppers website.
Hands On London	Hands On London is a charitable organisation, dedicated to community based volunteerism. We strive to make volunteering in London as easy and accessible as possible for those looking to give back to their community.
Naz Project London	Naz Project London PL aims to educate and empower communities to face up to the challenges of sexual health and HIV, and to mobilize the support networks that exist for people living with HIV/AIDS. NPL also provides training services to voluntary, community and statutory organisations as well as a wide range of resources.
St Hilda's Community Centre	St. Hilda's East is a multi-purpose community Centre catering for all sections of the local community. They welcome people of all ages and backgrounds and currently have an active programme of activities, including a Food Cooperative, an Older's People's Project
Westminster Befriend A Family	Westminster Befriend a Family provides family support services to vulnerable and disadvantaged children and families throughout Westminster. 90% of families are from ethnic minority communities, mainly refugee and newly arrived migrant families.

POTENTIAL PROJECT OPORTUNITIES

Project opportunities will be dependent upon the current needs within the organisation and the demonstrated skills and abilities shown by each intern. It is imperative to remember that project opportunities will develop over time and throughout internship placements. Projects may include but are not limited to:

Research – Event Coordination & Support – Community Interaction & Engagement – Writing Press Releases – Office Administration – Finance & Accounts – Media Production – Social Media Development – Volunteer Coordination – Online Content Production & Editing – Mentoring and Support

TRANSFERABLE SKILLS

It is essential to maximise every opportunity within the internship placements. If tasks and duties are approached in a professional manner, interns can take away additions skills and abilities that will be of benefit to their personal and professional development. Transferable skills sets include but are not limited to:

Effective Communication – Research – Time Management – Mentoring & Support – Community Engagement – Presenting & Reporting – Teamwork – Problem Solving – Networking – Planning & Organisation