London Sample Internship List – International Relations & Foreign Affairs

INDUSTRY DESCRIPTION:

International Relations (IR) is the study of relationships among countries, the roles of sovereign states, inter-governmental organizations (IGO), international non-governmental organizations (INGO), non-governmental organizations (NGO), and multinational corporations (MNC). Students seeking an internship in International Relations and Foreign Affairs should highlight relevant coursework or extra-curricular activities and should specify if they have a specific area of interest within this field. Students should have strong research and communication skills and an awareness and interest in International news and current affairs.

Examples of Past Placements: (Please note that the following sites are a brief cross-section of current CAPA internship host sites and should not be considered as a guarantied location for your placement. All internship & service learning placements will be dependent upon each individual applicant's application documents, prior experiences, demonstrated skills and their aspirations and goals.)

British American Business	BritishAmerican Business is the leading transatlantic business organisation dedicated to helping their member companies build and expand their international business. They stand at the heart of the business relationship between the US and the UK and continental Europe, with a membership of 600 plus companies and 6,000 executives in New York and London.
Canadian Immigration Integration Programme	The Government of Canada funded the Association of Canadian Community Colleges (ACCC) to develop and implement the Canadian Immigration Integration Programme to prepare newcomers for economic integration while still in their country of origin. The organisation helps newcomers gain employment upon arrival in Canada that reflects their skills, credentials and experience, so that they can contribute their full potential as quickly as possible to the Canadian economy and society.
Commonwealth Magistrates & Judges Association	The Commonwealth Magistrates' and Judges' Association (CMJA) is a unique international association which brings together judicial officers from over 68 jurisdictions in the Commonwealth and beyond. Interns at the CMJA have the opportunity to be involved in various high-profile projects that include conference organizing, grant writing, funding research and reviewing judicial casework related to gender and human rights issues.

Commonwealth Policy Studies Unit	The Commonwealth Policy & Studies Unit (CPSU) is the think-tank for the Commonwealth of 53 countries. They work to inform and influence policy decisions affecting Commonwealth countries on issues such as democracy, human rights, economic development and civil society.
Irish In Britain	Irish In Britain (previously the Federation of Irish Societies) is a national umbrella organisation established in 1973, which draws together Irish clubs and societies in Britain. We promote the interests of Irish people through various activities in the community. Their Board and staff also have regular meetings with representatives of the government and political parties in Britain and Ireland, as well as with statutory and voluntary bodies in both states in these islands to ensure the rights and needs of the Irish community in Britain are recognised.
Womankind Worldwide	Womankind Worldwide is a leading international women's, human rights and development organisation. They work in partnership with women's organisations around the world to reduce violence against women, support women to play an active role in society.

POTENTIAL PROJECT OPPORTUNITIES

Project opportunities will be dependent upon the current needs within the organisation and the demonstrated skills and abilities shown by each intern. It is imperative to remember that project opportunities will develop over time and throughout internship placements. Projects may include but are not limited to:

Research & Analysis – Presentation - Marketing Campaigns – Production of Editorial Copy – Events Support- Website Development – Business Development –– Creation of Promotional Materials – Media Production - Social Media Development - Office Administration

TRANSFERABLE SKILLS

It is essential to maximise every opportunity within the internship placements. If tasks and duties are approached in a professional manner, interns can take away additions skills and abilities that will be of benefit to their personal and professional development. Transferable skills sets include but are not limited to:

Strong Interpersonal Skills - Good Oral & Written Communication Skills – Accuracy & Attention to Detail – Influencing & Negotiation - Teamwork – Organisation - Business & Commercial Acumen – Research – Presentation – Networking – Customer Service