

**Department of East Asian Languages and Cultures**  
University of California, Davis

**JPN 3 Elementary Japanese**

Prerequisite: Proper placement by the test or C- or above in JPN 2

JPN 3 is designed for students who have completed JPN 2 at UC Davis with a grade of C- or better. Others can enroll with the instructor's permission or appropriate placement test results. In JPN 3, you will learn to describe your wishes and desires; to talk about your experiences, childhood dreams and ambitions, and your skills and abilities; to give advice; to express obligations; to suggest plans and to invite someone to do something. You will be able to describe symptoms of illness and learn expressions for giving and receiving, too. Since we focus on all four language skills (listening, speaking, reading, and writing), you will also learn to write about the topics above using both kana and kanji.

NOTE 1: If you require any accommodations in this course, please discuss them with your instructor as soon as possible to set up the necessary arrangements and accommodations.

NOTE 2: If you would like to use *e-books* instead of hard copies, please let your instructor know in advance—in this course, no electronic devices are allowed, so you will need permission to use your electronic device in class.

**1. COURSE MATERIALS**

**Required textbooks:**

- 1) Genki I: An Integrated Course in Elementary Japanese (2nd edition, 2011) The Japan Times
- 2) Genki II: An Integrated Course in Elementary Japanese (2nd edition, 2011) The Japan Times
- 3) Genki I Workbook: An Integrated Course in Elementary Japanese (2nd edition, 2011) The Japan Times
- 4) Genki II Workbook: An Integrated Course in Elementary Japanese (2nd edition, 2011) The Japan Times

**Other materials:**

Your instructor will distribute other materials on the course SmartSite and through the Davis Language Center web site (<http://llc.ucdavis.edu/>)

**2. CLASS MEETINGS** (Classes meet daily, Monday through Friday)


**3. INSTRUCTOR**

Your instructor in JPN 3 is \_\_\_\_\_, who is available for consultation during the following office hours and at other times by appointment.

Office:

Office Hours:

E-mail:

The administrative assistant for the Japanese program is Ms. Jill Bonner in 211 Sproul Hall.

#### 4. EVALUATION OF STUDENT PROGRESS/GRADING

15%	Class Performance/Attendance
10%	Assignments
20%	Daily Quizzes
20%	Mid-term
10%	Skit Presentations/Oral Interview
25%	Final Exam

##### [Grading Scale]

A+	97-100	B	83-86.9	C-	70-72.9	F	Below 60
A	93-96.9	B-	80-82.9	D+	67-69.9		
A-	90-92.9	C+	77-79.9	D	63-66.9		
B+	87-89.9	C	73-76.9	D-	60-62.9		

**Class Preparation and Performance:** To gain facility in a new language, it is vital that learners use the language on a daily basis. Your instructor expects you to:

- learn assigned sections of the textbook and complete assigned activities before class so you can answer basic questions about the new material;
- listen to assigned audio and practice reading aloud with good pronunciation and intonation.

To encourage preparation and active participation in class, your instructor will assign a daily participation grade on a scale of 0-3 as follows:

- 0 = you were absent
- 1 = you were present but unprepared for class
- 2 = you were marginally prepared for class and your participation was acceptable OR you were tardy
- 3 = you were well-prepared for class and your participation was excellent

**Attendance:** Students are expected to attend class every day and are responsible for any announcements made or information presented in class. Class attendance always impacts your overall course performance. If you are late for class three times, that will be counted as one absence.

**Absence and Make-ups:** If you miss more than three classes, 0.5% will be deducted from your final course grade for each absence, starting with the fourth up to the ninth. If you miss 2 weeks (10 class sessions) in total, a final letter grade of F will be automatically awarded. Tests and quizzes missed because of tardiness or unexcused absences CANNOT be made up. However, students who miss major tests because of unavoidable circumstances (such as serious illness, family emergency, or job interview) should consult the instructor as soon as possible. A make-up test may be granted in such cases with appropriate written confirmation from a doctor or other professional. There are no make-ups for daily quizzes.

**Tardiness:** Missing part of a class may result in missing a quiz or being counted absent. Quizzes missed because of tardiness cannot be taken at a later time.

**Assignments:** Homework assignments are due at the beginning of class, not during or after class. Late homework receives no credit.

**Classroom policy:** Eating, drinking beverages, chewing gum, and using electronic devices to communicate with others are not permitted during class.

**Academic Honesty/Plagiarism:** All quizzes, tests and homework must be each student's own work. Cheating in any form—which includes giving quiz, test, or homework answers to someone else—will result in an automatic zero (*letter grade of F*). Students must complete all assignments by themselves. Also, students are not allowed to re-use their past assignments in other Japanese courses. Such re-use will be considered as a form of plagiarism and subject to disciplinary actions. The instructor reserves the right to refer any cases of suspected cheating to the university.

**Practicing with Tutors:** You are strongly encouraged to work with your language tutors on a regular basis. For your optimum learning, keep in mind what you can and cannot ask your tutors as follows:

Do's	Don'ts
<ul style="list-style-type: none"> <li>① Can practice speaking Japanese with tutors!</li> <li>② Can ask tutors to help you read dialogues and readings!</li> <li>③ Can ask tutors to help you acquire writing (Hiragana/Katakana/Kanji)!</li> <li>④ Can ask tutors to read and check your composition by pointing out and <u>underlining</u> which part needs your <u>self-corrections</u>! After you make self-correction, they can check the result. For <u>complex grammar errors and questions</u>, go to see your instructor!</li> <li>⑤ Can ask tutors questions <u>except for</u> grammar questions!</li> </ul>	<ul style="list-style-type: none"> <li>① Should not chat with tutors in ENGLISH. (Make extra efforts to speak JAPANESE with tutors!)</li> <li>② Should not ask tutors to grade/correct your homework/quizzes/tests!</li> <li>③ Should not ask tutors to translate your skit/composition!</li> <li>④ Should not ask tutors to give you answers to questions in your homework!</li> <li>⑤ Should not ask tutors grammar questions!</li> </ul>