

**CEA Florence Internship Opportunities**  
**UC Davis Fall 2016**

Internship Institution and description	Internship Opportunity	Internship requirements and responsibilities	Required availability	Time commitment & location	Italian Level required	Max number of interns	Approx. Start Date
<p><b>Arciconfraternita della Misericordia di Firenze</b> A Charitable Florentine Institution founded in the 1200s. This is the oldest Italian institution of its kind. Closely tied to the Florentine Church, the Misericordia helps those in need in various ways: - food distribution - transportation to and from medical institutions - nursing homes - emergency medical transportation</p>	<p>Interns will assist veteran Misericordia volunteers and employees to transport disabled individuals in non-emergency situations, such as to adult day-care centers, to medical appointments including dialysis, etc</p>	<p><b>REQUIREMENTS:</b> - Some previous experience in EMT work or Social Services is recommended - Motivation and interest in helping others - Solid social skills</p> <p><b>RESPONSIBILITIES:</b> - punctuality - closely adapt to requests from veteran volunteers and Misericordia employees to ensure service</p>	<p>Flexible Hours. You can pick up one day of the week according to your availability.</p>	<p>4 hours per week. In the City Center.</p>	<p>Beginning - Intermediate - Advanced</p>	<p>No limit</p>	<p>First weeks of classes</p>
<p><b>Flo-in-the-go</b> Online English magazine</p>	<p>Research and write articles on travel, art, food, etc. in English</p> <p>Students may have the opportunity to enter events and show for free to review them. (To be confirmed)</p>	<p><b>REQUIREMENTS:</b> - Experience in journalism or writing preferred. - Motivation and self-discipline are needed for this position, since you will not have a fixed work schedule. - Flexibility in personal schedule to be able to participate/attend events.</p>	<p>You will set your own independently (so working from home or from school) but will be working under deadlines.</p>	<p>2-3 hours per week, from home or school.</p>	<p>All levels</p>	<p>No limit</p>	<p>First weeks of classes</p>
<p><b>Magenta Publishing</b> Work centers on Vista, Florence &amp; Tuscany for those who would like to participate in and learn about the production of a color magazine from start to finish. There are also opportunities to contribute to the Magenta website and other projects and publications, including our English language column, 'Day,' on the website of a local Italian news outlet.</p>	<p>Interns attend press conferences, research articles (generally tailored to their interests) and conduct interviews before writing. Month by Month is an ongoing project, and the first assignment is generally a short article for that publication before working up to longer articles that appear in Vista.</p>	<p><b>REQUIREMENTS:</b> - Experience in journalism or writing preferred. - Motivation and self-discipline are needed for this position, since you will not have a fixed work schedule. - Flexibility in personal schedule to be able to participate/attend events.</p>	<p>TBD</p>	<p>3/4 hours per week. 5 minutes walking distance from CEA.</p>	<p>Intermediate-Advanced</p>	<p>TBD</p>	<p>First weeks of classes</p>
<p><b>Kindergarten</b> A private elementary, nursery and middle school, with students ages 3-6, 6-10 or 10-13 years old.</p>	<p>Assist a teacher in one subject area to help Italian mother-tongue students develop English language skills.</p> <p>Interns may work with teachers in art, music, math, phys ed, or English classes.</p>	<p><b>REQUIREMENTS:</b> - some preparation and research before each class meeting - experience with young children or elementary school students is a plus</p> <p><b>RESPONSIBILITIES:</b> - punctuality - adapt lessons to requests from Elementary School teacher</p>	<p>TBD</p>	<p>About 10 mins walking distance from CEA</p>	<p>ANY</p>	<p>TBD</p>	<p>Second weeks of classes</p>
<p><b>Ars &amp; Fides</b> International Federation of Tour Guides for Religious Monuments</p>	<p>Guiding visitors to churches. You'll receive training on the sites before guiding groups.</p>	<p><b>REQUIREMENTS:</b> - Interest in art and architecture, and teaching - Decent public speaker, or someone who is interested in greater experience in public speaking - Ability to study independently before presenting material to tourists</p> <p><b>RESPONSIBILITIES:</b> - punctuality - closely follow instruction from onsite supervisor</p>	<p>After training you choose a day/time at your chosen Church: -Santa Croce -San Lorenzo -Santa Maria del Fiore -Santa Maria Novella -Santa Felicita -Santa Trinita -Cappella Rucellai</p>	<p>3 hours per week</p>	<p>Any</p>	<p>No limit</p>	<p>First weeks of classes</p>
<p><b>Intertravel</b> – Travel agency- Offers a wide range of services, including the sale of travelling packages by catalog or customized, around Florence, Tuscany and everywhere in the world.</p>	<p>Observe other staff members and help them with: - dealing with customers - providing advice about visas or passports -selling holidays and insurance - preparing and organizing promotional materials</p>	<p><b>REQUIREMENTS:</b> - Intertravel accepts interns with good organizing skills - preferably able to converse in Italian - punctuality- closely follow instruction from onsite supervisor</p>	<p>To be arranged with Intertravel</p>	<p>3/4 hours per week. 5 minutes walking distance from CEA.</p>	<p>Intermediate - Advanced</p>	<p>Usually only 1</p>	<p>First weeks of classes</p>

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<b>Libreria delle donne:</b> a bookstore featuring publications by and about women, children's books for all ages, and lesbian and gay fiction and non-fiction. Its selection includes titles on Women's Movement, Feminist and LGBTQI Theory, Fiction, Biography, Self-help and Poetry. The bookstore serves as a lending library and a venue for related events.	(1) Help the staff in: managing the library and organizing events; communication activities (Blog and Facebook); (2) Participate during lectures and events.	<b>REQUIREMENTS:</b> - Interest in Italian literature -interest in feminism and women's movement from a global perspective - experience in archiving or cataloguing is a plus. <b>RESPONSIBILITIES:</b> - punctuality - closely follow instruction from onsite supervisor	To be arranged with Prof. Carla Fronteddu	4 hours per week. 10 minutes walking distance from CEA.	Intermediate - Advanced	Max 2	First weeks of classes
<b>Marakita di Benedetta Maracchi - Bags and fashion accessories -</b> Benedetta is a young fashion designer. She runs a traditional yet innovative artisan workshop and showroom; sells her products all over the world. Occasionally, Benedetta organizes lectures about the history of Florentine handicraft and brand development for students; she also teaches groups of students/adults how to make their own handbag. During this workshop her students get to be designer for one day.	(1) Help the staff with managing marketing and communication (2) Participate during lectures and events. Prepare materials. (3) Visual merchandising	<b>REQUIREMENTS:</b> - Interest in Italian fashion, design, marketing - passion for making things by hand <b>RESPONSIBILITIES:</b> - punctuality - closely follow instruction from onsite supervisor	To be arranged with Mrs. Maracchi	3/4 hours per week. 25 minutes walking distance from CEA.	All levels	Usually only 1	First weeks of classes